

**Jefferson County Civic Facility Development Corporation
Board Meeting Minutes
March 4, 2021**

The Jefferson County Civic Facility Development Corporation held their board meeting on Thursday, March 4, 2021 in the board room at 800 Starbuck Avenue, Watertown, NY and virtually via zoom.

Present: David Converse, Chair, W. Edward Walldroff

Zoom: Paul Warneck, William Johnson, Lisa LøHuillier, Robert E. Aliasso, Jr., John Jennings

Excused: None

Absent: None

Also Present: David Zembiec, Lyle Eaton, Peggy Sampson, Marshall Weir

- I. Call to Order:** Mr. Converse called the meeting to order at 9:57 a.m.
- II. Minutes:** Minutes of the regular meeting held December 3, 2020 were presented. A motion to approve the minutes as presented was made by Mr. Aliasso, seconded by Mr. Johnson. All in favor. Carried.
- III. Treasurer's Report:** Mr. Aliasso reviewed the financials for the income statement and balance sheet for the period ending December 31, 2020, January 31, 2021 and February 28, 2021. A motion was made by Mr. Aliasso to accept the financial reports as presented, seconded by Mr. Jennings. All in favor. Carried.
- IV. Committee Reports:** None.
- V. Unfinished Business:** None.
- VI. New Business:** None.
- VII. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Aliasso, seconded by Ms. LøHuillier. All in favor. The meeting adjourned at 9:59 a.m.

Respectfully submitted,

Peggy Sampson