

**Jefferson County Local Development Corporation
Board Meeting Minutes
January 6, 2022**

The Jefferson County Local Development Corporation held their board meeting on Thursday, January 6, 2022 in the board room at 800 Starbuck Avenue, Watertown, NY.

Present:, Robert E. Aliasso, Jr., W. Edward Walldroff,

Zoom: John Jennings, Kent Burto, Gregory Gardner, Paul Warneck, Christine Powers, Rob Aiken, Lisa LøHuillier, David Converse, William Johnson

Excused: None

Absent: None

Also Present (Zoom): Justin Miller, Esq., Craig Fox (Watertown Daily Times)

Staff Present: David Zembiec, Marshall Weir, Lyle Eaton, Peggy Sampson, Joy Nuffer

I. Call to Order: Chairman Aliasso called the meeting to order at 8:00 a.m.

II. Pledge of Allegiance

III. Privilege of the Floor: Chairman Aliasso invited guests to speak. No one spoke.

IV. Minutes: Minutes of the annual meeting held December 2, 2021 were presented. A motion to approve the minutes as presented was made by Mr. Walldroff, seconded by Mr. Converse. All in favor. Carried.

V. Treasurer's Report: Mr. Warneck reviewed the financials for the period ending December 31, 2021. He said the report shows that LCO Destiny is behind two months; however, they have since made the payments and are now current. A motion was made by Mr. Warneck to accept the financial report as presented, seconded by Mr. Jennings. All in favor. Carried.

Chairman Aliasso asked if the financials will reflect the change to a calendar year on next month's financial statements. Ms. Nuffer said that they are working with our I.T. to figure out how to accomplish it. Mr. Eaton noted that he can't close the year ending 12/31/21 until the stub audit is complete.

VI. Committee Reports: None.

VII. Council Reports:

a. Ag – No report.

b. Manufacturing – Mr. Zembiec said that he continues to work with Lewis County on the joint manufacturing forum that will be held in March or April.

c. Marketing – No report.

VIII. Unfinished Business: None.

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IX. Counsel: None.

X. New Business:

- 1. Bowers & Co. Engagement Letter for Stub Period Audit (10/1/21 – 12/31/21) – Chairman**
Aliasso said that the audit is expected to begin on January 31, 2022, and will cost \$4,000 (\$3,700 for the audit and \$300 for the preparation of the information returns). A motion was made by Mr. Johnson to approve the stub period audit, seconded by Mr. Gardner. All in favor. Carried.

- 2. American Recovery Plan Funds from Jefferson County – Mr. Zembiec** said that the County had approved the allocation to our agencies in the budget and received full board approval on Tuesday. He said that we will be receiving an MOU to consider for these funds. He noted that some of the money will be for JCLDC and some for the JCIDA. He said that the LDC items will include the food resiliency program, grants for dairy processing and ag value-added programs, expand the childcare program, landlord assistance and a grant program to help small businesses with technology to operate more efficiently. He said the IDA allocation will go toward the PCB Remediation at 146 Arsenal Street and the sewer project at the Business Complex at the airport. Mr. Warneck asked how much the agencies will receive. Mr. Zembiec said approximately \$4.6 million.

Mr. Johnson said that the County received \$20 million, and the current allocation is part of the first \$10 million. He said that they will be looking for items for the next \$10 million.

Mr. Burto congratulated Mr. Johnson on his recent appointment to Chairman of the Jefferson County Board of Legislators.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Warneck, seconded by Ms. Powers. All in favor. The meeting adjourned at 8:12 a.m.

Respectfully submitted,

Peggy Sampson