

**Jefferson County Industrial Development Agency**

800 Starbuck Avenue, Suite 800

Watertown, New York 13601

Telephone: (315) 782-5865 or (800) 553-4111 Facsimile (315) 782-7915

[www.jcida.com](http://www.jcida.com)

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**TO:** **JCIDA (JCCFDC) Audit Committee**  
John Jennings, Chair  
David Converse  
Paul Warneck  
Robert Aiken

**FROM:** David J. Zembiec, CEO

**DATE:** December 9, 2022

**SUBJECT: Pre-Audit Committee Meeting Notice**

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A JCIDA (JCCFDC) Pre-Audit Committee meeting has been scheduled for **Friday, December 16, 2022 at 8:15 a.m.** in the board room at 800 Starbuck Avenue, Watertown, NY.

The purpose of the meeting is to engage Bowers & Company CPAs PLLC for the annual audit for year ending 2022.

**Please confirm your attendance with Peggy Sampson [pssampson@jcida.com](mailto:pssampson@jcida.com) at your earliest convenience.**

Thank you.

pss

**C:** Marshall Weir  
Lyle Eaton  
Joy Nuffer  
Rob Aliasso  
Kent Burto  
Greg Gardner  
William Johnson  
Lisa L'Huillier  
Christine Powers  
W. Edward Walldroff  
Liz Bush, Bowers & Co.  
Andrew Swords, Bowers & Co.  
Media

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## **JCIDA AUDIT COMMITTEE MEETING**

**Friday, December 16, 2022**

**8:15 a.m.**

### **AGENDA**

- I. Call to Order**
- II. Engage Bowers & Co. for 15-month audit (10/1/21 – 12/31/22)**
- III. Adjournment**